

Service Improvement and Finance Work Plan

<p>Meeting 1 9 Nov 2020</p>	<ol style="list-style-type: none"> 1. Work Planning for 2020/21 2. Q1 Budget Monitoring 2020/21 3. Review of Revenue Reserves 4. Mid Term Budget Statement Ben Smith – Section 151 Officer & Chief Finance Officer 5. Recycling and Landfill - Annual Performance Monitoring 2019/20 Chris Howell – Head of Waste Management and Parks Cllr Mark Thomas – Cabinet Member for Environment Enhancement & Infrastructure Management
<p>Meeting 2 14 Dec 2020</p>	<ol style="list-style-type: none"> 1. Equality Plan Review Richard Rowlands – Corporate Performance Manager Cllr Louise Gibbard – Cabinet Member for Supporting Communities
<p>Meeting 3 11 Jan 2021</p>	<ol style="list-style-type: none"> 1. Budget Proposals 2. Q2 Budget Monitoring 2020/21 Ben Smith – Section 151 Officer & Chief Finance Officer Rob Stewart – Cabinet Member for Economy and Strategy 3. Q1 Performance Monitoring Report 2019/20 Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement & Performance 4. Overview/Summary of Commissioning Review Outcomes Richard Rowlands – Corporate Performance Manage
<p>Meeting 4 Feb 2021 Date TBC</p>	<ol style="list-style-type: none"> 1. Sustainable Swansea - Fit for the Future: Budget Proposals 2021/22 – 2023/24 – pre-decision scrutiny Ben Smith – Section 151 Officer & Chief Finance Officer Cllr Rob Stewart – Cabinet Member for Economy and Strategy 2. Budget realisation, what are we budgeting for 3. Q2 Performance Monitoring Report 2019/20 Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement & Performance
<p>Meeting 5 8 Mar 2021</p>	<ol style="list-style-type: none"> 1. Mid-Year Budget Statement 2020/21 2. Q3 Budget Monitoring 2020/21 Ben Smith – Section 151 Officer & Chief Finance Officer Cllr Rob Stewart – Cabinet Member for Economy and Strategy 3. Q3 Performance Monitoring Report 2019/20 Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement & Performance
<p>Meeting 6 10 April 2021</p>	<ol style="list-style-type: none"> 1. Corporate Complaints Annual Report 2020/21 Julie Nicholas Humphreys - Customer Services Manager Cllr David Hopkins – Cabinet Member for Delivery and Performance 2. Planning Annual Performance Report 2019/2020 Ian Davies - Development Conservation and Design Manager Cllr David Hopkins – Cabinet Member for Delivery
<p>Meeting 7 12 May 2021</p>	<ol style="list-style-type: none"> 1. Annual Review of Well-being Objectives and Corporate Plan 2018/22 2. How Performance has been affected by Covid-19 situation Richard Rowlands – Corporate Performance Manager Cllr Rob Stewart – Cabinet Member Economy and Strategy

Review of Byelaws to be added to the work programme – date to be agreed

Education Scrutiny Performance Panel Work Plan

Date	Items to be discussed	Who
Meeting 1 22 Oct 2020	1. Update on implications and the recovery plan resulting from the impact of Covid-19 in Education and Schools (<i>cont'd from meeting in July</i>) 2. Update on the key issues affecting Education more widely 3. Planning the rest of the Council year in Education Scrutiny – Draft Work Programme (for discussion by Panel)	Cllr J Raynor H Morgan Rees Panel
Meeting 2 19 Nov 2020	1. School 1 – Waun Wen Primary School (<i>part of panels watching brief on Wellbeing in Schools and was on work programme for March 2020</i>). How the school meets the needs of their most vulnerable pupils, the challenges they face and what they do to meet/mitigate those challenges including through the Covid-19 crisis. 2. Elective Home Education	Headteacher Ms C Nicklin Cllr J Raynor H Morgan Rees Kate Phillips
Meeting 3 17 Dec 2020	1. Swansea Skills Partnership 2. Update – Education and Schools recovery from Covid 3. Annual Audit of Schools (<i>for information item</i>)	Members of Partnership Cllr J Raynor H Morgan Rees
Meeting 4 21 Jan 2021	1. Analysis of pupil and school performance (<i>Annual item</i>) 2. Behaviour Strategy and how associated delegated spend to schools has been used (<i>Panel identified this item for scrutiny pre March</i>) 3. PDG summary of spend to support vulnerable pupils (<i>Annual item</i>)	Cllr J Raynor H Morgan Rees
Meeting 5 Feb -date tbc	Annual Budget as it relates to Educations matters (<i>Annual item</i>)	Cllr J Raynor H Morgan Rees
Meeting 6 25 Feb 2021	School 2 - Penyrheol Comprehensive School – Discuss school performance	Headteacher, Chair of Governors and Challenge Adviser
Meeting 7 18 Mar 2021	1. Additional Learning Needs Reform and implementation (<i>watching brief item</i>) 2. New Curriculum update including progress with implementation (<i>watching brief item</i>) 3. The New Estyn Regime and summary of outcomes of thematic reviews	Cllr J Raynor H Morgan Rees
Meeting 8 22 Apr 2021	School 3 – Morriston Secondary School – Discuss school improvement following Estyn Monitoring	Headteacher, Chair of Governors and Challenge Adviser
Meeting 9 13 May 2021	1. Education Other Than At Schools Update (EOTAS), including progress with new provision (meeting to be added for May 2021) 2. Update 21 st Century Schools Programme	Cllr J Raynor H Morgan Rees

ADULT SERVICES SCRUTINY PERFORMANCE PANEL WORK PLAN

Meeting Date	Items to be discussed
<p>Meeting 1 Tuesday 20 October 2020 4.00pm</p>	<p>Appointment of Panel Convener</p> <p>Performance Monitoring <i>Amy Hawkins, Interim Head of Adult Services</i> <i>Helen St John, Interim Head of Integrated Community Services</i></p> <p>Sickness Levels in Adult Services briefing (Deferred from March 2020 meeting) <i>Amy Hawkins / Helen St John</i></p> <p>Adult Services Work Programme 2020/21</p>
<p>Meeting 2 Wednesday 16 December 2020 2pm</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Performance Monitoring (shorter item with COVID focus. Panel members to provide questions in advance to be answered at meeting) <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 3 Tuesday 26 January 2020 4pm</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Performance Monitoring (shorter item with COVID focus. Panel members to provide questions in advance to be answered at meeting) <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 4 - BUDGET MEETING ? February 2021</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Draft Budget Proposals for Child and Family Services / Adult Services <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 5 Tuesday 9 March 2021 4.00pm</p>	<p>Update on West Glamorgan Transformation Programme <i>Kelly Gillings, Programme Director</i></p> <p>WAO Report on Integrated Care Fund (CFS Panel Members to be invited for this item) <i>Kelly Gillings, Programme Director</i></p> <p>Effects of Covid-19 pandemic in residential homes and actions taken TBC (include data from March to present day) MAY ALREADY HAVE BEEN COVERED IN MONTHLY UPDATES DEC/JAN 2020</p>

	Amy Hawkins TBC / Helen St John TBC
Meeting 6 Tuesday 20 April 2021 4.00pm	Performance Monitoring <i>Amy Hawkins / Helen St John</i> Update on how Council's policy commitments translate to Adult Services <i>Clive Lloyd, Cabinet Member for Adult Care and Community Health Services</i> <i>Dave Howes, Director of Social Services</i> Actions from WAO report 'Front door to Adult Social Care' – Recommendation: Impact of Preventative Services (specific action: to use feedback from the study and whether any additional improvement actions needed) (Agreed at March 2020 meeting) <i>Amy Hawkins TBC /Helen StJohn TBC</i> <i>Lucy Friday, Principal Officer Transformation</i>
Meeting ? June 2021 TBC	Update on Adult Services Transformation Programme <i>Amy Hawkins/Helen St John</i> Briefing on Annual Review of Charges (Social Services) 2020/21 <i>Dave Howes, Director of Social Services</i>
Meeting ?July/August TBC	Performance Monitoring <i>Amy Hawkins / Helen St John</i> Isolation of elderly people

Future Work Programme items:

- Complaints Annual Report 2019-20 for Child and Family Services / Adult Services (Date TBC – moved from joint Feb 2020 meeting) Sarah Lackenby, Chief Transformation Officer
- Options Appraisal for Assistive Technology and Community Alarms (Agreed pre March 2020) June/July 2021 Date TBC (Helen St John)
- Actions from WAO Report 'Front Door to Adult Social Care' (from March 2020 meeting):
 - Impact of Preventative Services (Was October 2020. Now scheduled for 20 April 2021)
 - Public Information (July 2021?)
 - Working with Third Sector Partners (July 2021?)
- Wales Audit Office Reports (dates to be confirmed):
- Domestic Violence – increase over pandemic Scheduled for CFS Panel 24 March 2021. (AS Panel to be invited)

**CHILD & FAMILY SERVICES SCRUTINY PERFORMANCE PANEL
WORK PLAN**

<p>Meeting 1 Wednesday 28 October 2020</p> <p>4pm</p>	<p>Confirmation of Convener</p> <p>WAO report: Follow-up review of corporate arrangements for the safeguarding of children – City and County of Swansea <i>Simon Jones, Social Services Strategy and Performance Improvement Officer</i></p> <p>Draft Work Programme 2020/21</p>
<p>Meeting 2 Wednesday 16 December 2020</p> <p>2pm</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Performance Monitoring (shorter item with COVID focus. Panel members to provide questions in advance to be answered at meeting) <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 3 Tuesday 26 January 2020</p> <p>4pm</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Performance Monitoring (shorter item with COVID focus. Panel members to provide questions in advance to be answered at meeting) <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 4 - BUDGET MEETING ? February 2021</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Draft Budget Proposals for Child and Family Services / Adult Services <i>Clive Lloyd, Elliott King, Dave Howes</i></p> <p>Update on Managing COVID-19 pandemic <i>Clive Lloyd, Elliott King, Dave Howes</i></p>
<p>Meeting 5 Wednesday 24 March 2021</p> <p>4pm</p>	<p>Performance Monitoring <i>Julie Davies, Head of Child and Family Services</i></p> <p>WAO report: Tackling Violence Against Women, Domestic (includes fieldwork in Swansea amongst others) (include briefing on the increase in domestic violence over the pandemic and a breakdown of collaboration between CFS and AS in terms of domestic abuse)</p> <p>AS Panel Members to be invited for this item</p> <p><i>Jane Whitmore, Strategic Lead Commissioner Kelli Richards / Megan Stevens</i></p>

	<p>Briefing on Carers Assessments (including young carers; and response to issues raised in focus group at Carers Centre) <i>Julie Davies, Head of Child and Family Services</i></p>
<p>Meeting 6 Wednesday 5 May 2021 3.30pm</p>	<p>Briefing on Youth Offending Service <i>Jay McCabe, Principal Officer Bays+ and Youth Justice Services</i></p> <p>Update on progress with CAMHS <i>Joanne Abbott-Davies, Assistant Director of Strategy & Partnerships, West Glamorgan University Health Board</i> TBC <i>Julie Davies, Head of Child and Family Services</i> <i>Gavin Evans, Youth Support Services Manager TBC</i></p>
<p>Meeting ? June 2021 TBC</p>	<p>Performance Monitoring <i>Julie Davies, Head of Child and Family Services</i></p> <p>Update on Regional Adoption Service <i>Nichola Rogers, Regional Adoption Manager, Western Bay Adoption Service</i></p> <p>Corporate Parenting Board Update <i>Gemma Whyley, Child and Family Services Project Manager TBC</i></p>
<p>Meeting ? July/August 2021 TBC</p>	<p>Progress on Child and Family Improvement Programme <i>Julie Davies, Head of Child and Family Services</i> <i>Gemma Whyley, Child and Family Services Project Manager</i></p> <p>Update on Child Disability Services <i>Julie Davies, Head of Child and Family Services</i> <i>Christopher Francis – Principal Officer, Child and Family Services TBC</i></p>

Future work plan items:

- Complaints Annual Report 2019-20 for Child and Family Services / Adult Services (Date TBC – moved from joint Feb 2020 meeting) Sarah Lackenby, Chief Transformation Officer
- Forced Marriages – Safeguarding issues (from scrutiny work planning conference) Include in item on Safeguarding when it next comes to the Panel
- Delivery of Corporate Priorities (from scrutiny work planning conference). Invite Cabinet Member for Q&A (Date tbc)
- Wales Audit Office Reports (dates to be confirmed) –
 - Integrated Care Fund (Joint Adult Services and CFS) Scheduled for AS Panel 9 March 2021 (CFS Panel to be invited).
- Why children become looked after (TBC)

- Examples of tools and techniques employed by front line staff in family engagement (TBC)
- Case Studies on Edge of Care (date TBC)

Development and Regeneration Scrutiny Performance Panel Work Plan

Meeting 1 3 rd November 2020	Confirmation of Panel Convener
	Dashboard Report <i>Phil Holmes – Head of Planning and City Regeneration</i> <i>Huw Mowbray - Property Development Manager</i>
	Draft Work Plan 2020-21 <ul style="list-style-type: none"> • Final work plan to be discussed
Additional meeting TBC (Closed)	Arena Contract with ATG
Meeting 2 12 th January 2021	Dashboard Report <i>Phil Holmes – Head of Planning and City Regeneration</i> <i>Huw Mowbray - Property Development Manager</i>
	Commercial Opportunities in Rural Areas update <i>Clare James – Economic Development Manager</i> <i>Victoria Thompson – External Funding Programme Officer</i>
	Swansea University and Trinity St David (TBC) <ul style="list-style-type: none"> • Presentation on involvement with City Deal and their proposals for inward investment from a Swansea perspective. <i>University Representatives (TBC)</i>
Meeting 3 Additional February 2021	Budget Meeting <ul style="list-style-type: none"> • Draft Budget Proposals in relation to Development and Regeneration
	Swansea BID (TBC) <ul style="list-style-type: none"> • Update on their current viewpoint regarding the City Deal and developments in the City Centre. <i>Russell Greenslade (Invite accepted, pending date TBC)</i>
Meeting 4 2 nd March 2021	Dashboard Report <i>Phil Holmes – Head of Planning and City Regeneration</i> <i>Huw Mowbray - Property Development Manager</i>
	The Ambassador Theatre Group <ul style="list-style-type: none"> • Overview presentation on their plans for Swansea Arena, including current progress and any issues <i>Stuart Beeby, Group Operations Director, ATG</i> <i>Clare Dixon, ATG UK Business Manager</i>

Meeting 5 11 th May 2021	Dashboard Report <i>Phil Holmes – Head of Planning and City Regeneration</i> <i>Huw Mowbray - Property Development Manager</i>
	Update on City Centre Travel Plan <i>Cllr Mark Thomas – Cabinet Member for Environment Enhancement and Infrastructure</i> <i>Stuart Davies – Head of Highways and Transportation</i>

To be scheduled (inclusive of suggestions from Work Planning Conference)

- FPR7 Report regarding City Deal
- Follow up - Impact of Brexit on Rural Development Programme (TBC for Oct/Nov 2021)
- Delivery of Corporate Priorities
- Economic Regeneration Strategy
- Foreshore Developments (June 2021 TBC)
- Historic / Listed Buildings

Natural Environment Scrutiny Performance Panel

DRAFT Work Plan

Meeting 1 14 December 2020	<ul style="list-style-type: none">• Monitoring Delivery of Corporate Priority – Maintaining & Enhancing Swansea’s Natural Resources• Climate Emergency Declaration – Council Action Plan• To agree Work Plan 2020/21
Meeting 2 TBC February 2021	<ul style="list-style-type: none">• Management of Green Space / Weed & Verge Management (incl. discussion on use of glyphosate and wildflower planting programme; green infrastructure)
Meeting 3 TBC April 2021	<ul style="list-style-type: none">• Air Quality Management
Meeting 4 TBC June 2021	<ul style="list-style-type: none">• Monitoring Delivery of Corporate Priority – Maintaining & Enhancing Swansea’s Natural Resources• Climate Emergency Declaration – Council Action Plan progress
Meeting 5 TBC August 2021	<ul style="list-style-type: none">• Local Flood Risk Management• Ash Die Back Update
Meeting 6 TBC October 2021	<ul style="list-style-type: none">• Water Pollution (incl. discussion on marine biodiversity)• Environmental Tourism